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| **Research & Data Use Steering Committee**Meeting MinutesAugust 27, 2024 |
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| **Attendance**  |
| **Members Present:**Angela Meisner (co-chair)Jeff Dowden (co-chair) | Chris JohnsonBozena MorawskiBrenda Hofer | Daphne LichtensztajnManxia WuSarah Nash | Paige MillerAnnie Noone | **NAACCR Staff Present:**Recinda Sherman | **Guests:**Josh Mazuryk |  |

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| **AGENDA ITEM** | **ACTION/FOLLOW-UP** |
| 1. **Roll**
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| 1. **Administrative/Housekeeping**
	1. **Call for new agenda items**
	2. **Review/Approval minutes**
	3. **Questions on Short updates**
	4. **NAACCR Talk chair**

Jeff gave an overview of the work group and ideal candidates for chair. Anyone interested in or knows someone to chair (or participate) in this group please contact Angela, Jeff or Recinda.* 1. **Call for Data**

Recinda provided updates and encouraged feedback on the resources and materials. The due date this year is Tuesday, December 3, 2024.  | * May minutes were reviewed and approved.
* All provide possible members and/or topics for NAACCR Talks.
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| 1. **Board Update**

Bozena reported on the Board's approval of a diversity, inclusion, equity, and respect statement for NAACCR and the successful 2024 NAACCR Conference. The possibility of incorporating the inclusion statement into the mission statement was discussed. Angela sought clarification on the usage of the statement, and Bozena confirmed it would be included in the strategic plan. There is a new process for BOD Resolutions: <https://www.naaccr.org/board-resolutions/> This form is fillable and - reflective of the resolution process - geared towards retirements: <https://www.naaccr.org/board-resolution-nomination-form/> |  |
| 1. **Newsworthy Topics**
	1. **Suggested Narrative topics**

Paige expressed interest in expanding her team’s work beyond Texas to include other regions, specifically mentioning a desire to compare their work with CiNA.* 1. **Geocoder work group**

Recinda shared the Geocoder Work Group has been restructured to focus on data quality and charter was provided to the group.* 1. **NAACCR Talk chair?**

The group agreed to continue using narrative topics as a means of highlighting their work and attracting new members. |  |
| 1. **CERT TF**

Materials were provided ahead of this meeting for review. Joshua and Bozena discussed the progress of the Certification Task Force, which is currently voting on recommended changes to the certification criteria. Daphne sought clarification on the application of these criteria to the Gold Plus category, and it was clarified that these new criteria would not count against achieving gold or silver status. In September they will begin discussing potential thresholds/benchmarks. The team also discussed proposed changes to the certification process, including the inclusion of fitness for use data from the past seven years and participation in inter-registry data exchange. Bozena emphasized these are recommendations that will go to the NAACCR Board for review. Anything decided upon will go out to registries for comment and any changes will be phased in.  |  |
| 1. **RDU Networking/Training**
	1. **R-Studio user’s group/mentoring**

Recinda discussed the formation of a user group for the R-studio, with Recinda suggesting it could function as a listserv for questions and answers. Jeff shared some in Canada are moving to more open-source software due to changes in SAAS licensing. Recinda added the Fitness for Use Work Group is using R-Studio. * 1. **RDU “Happy Hour”**

Recinda discussed the idea of monthly topic-focused meetings for RDU folks to discuss issues and network, with Recinda and Paige agreeing to organize the first meeting. This would be similar format as the Coffee Breaks Karen created.  | * Recinda will find an R-Studio user who couple potentially start a mentoring group.
* Paige will share a list of potential “Happy Hour” topics.
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| 1. **Revamped Geocoder WG**
	1. **Charter**
 | * Any comments on the Geocoder Work Group charter can be sent to Recinda.
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| 1. **Other Business**
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| **Next Meeting –** September 24, 2024, 1:30 ET |