Developing a V25 Metafile: Importing Customizations

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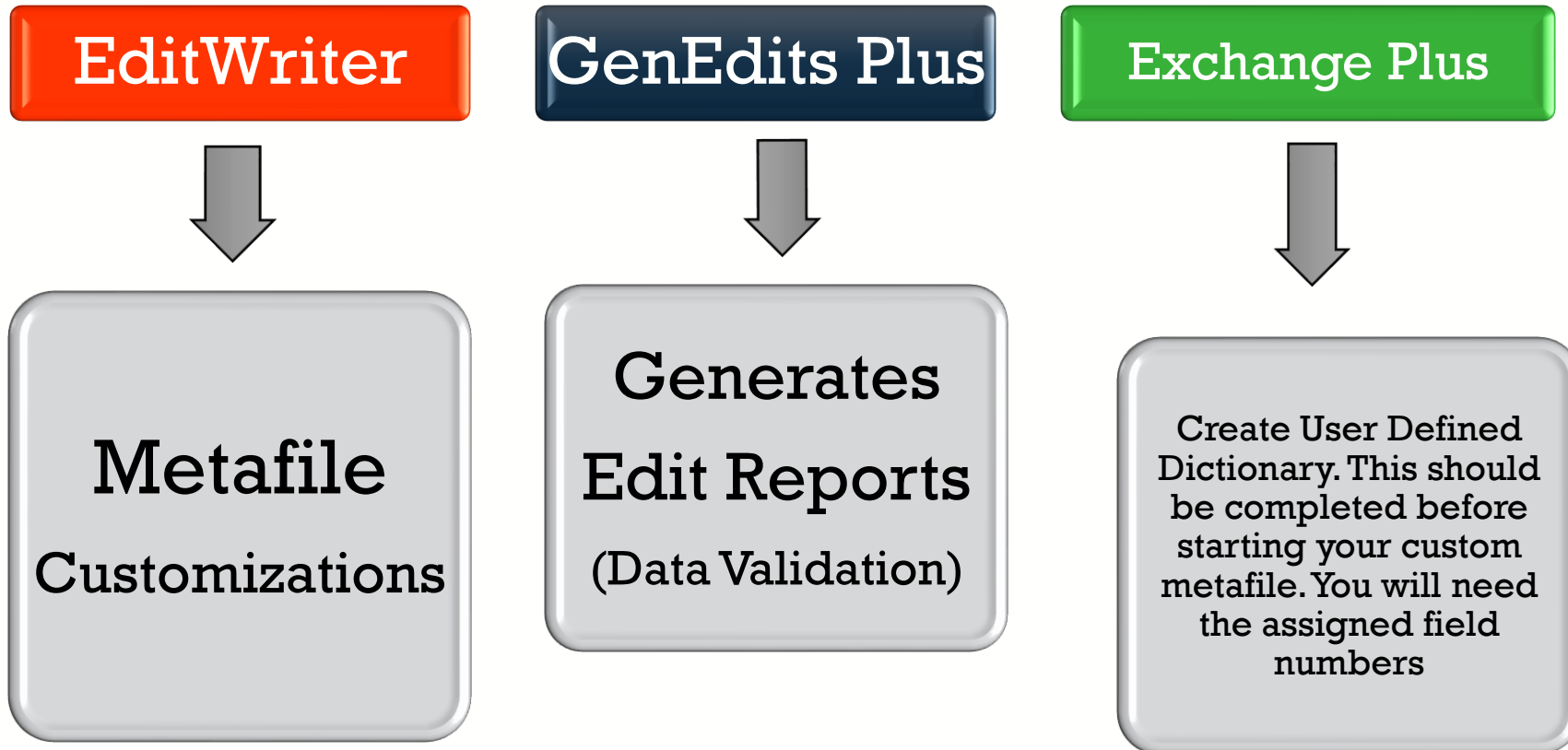Division of Cancer Prevention and Control
NCRA

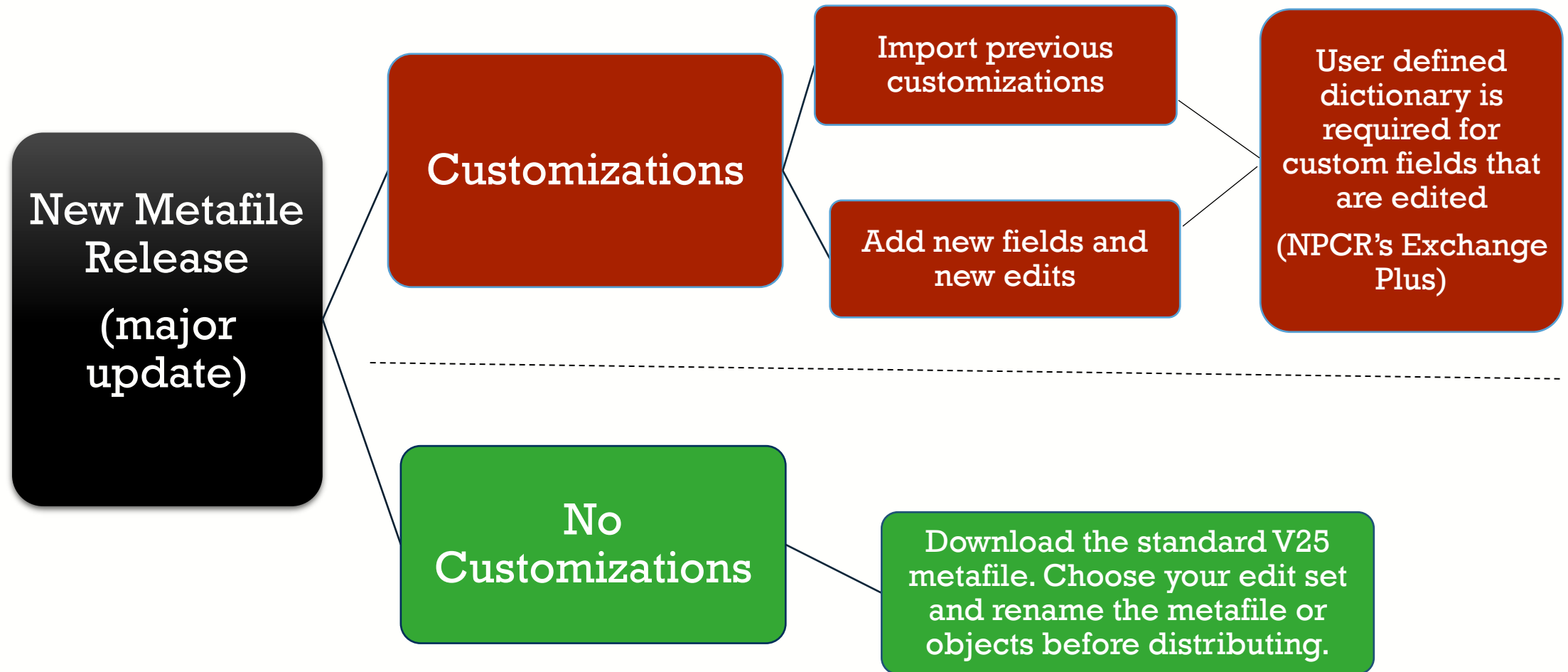# Major Update

IMPORTING FROM PREVIOUS METAFILE

- NPCR's **EditWriter 6** software
- Associated with a **major update** or **new metafile** version release
- Agencies will import custom objects from a custom V24A metafile (Import metafile) into V25 metafile. (Target metafile)
- *Know your customizations* and how V25 changes may impact.
- Some agencies may require a different approach to updating custom objects. Support is available at: cancerinformatics@cdc.gov.
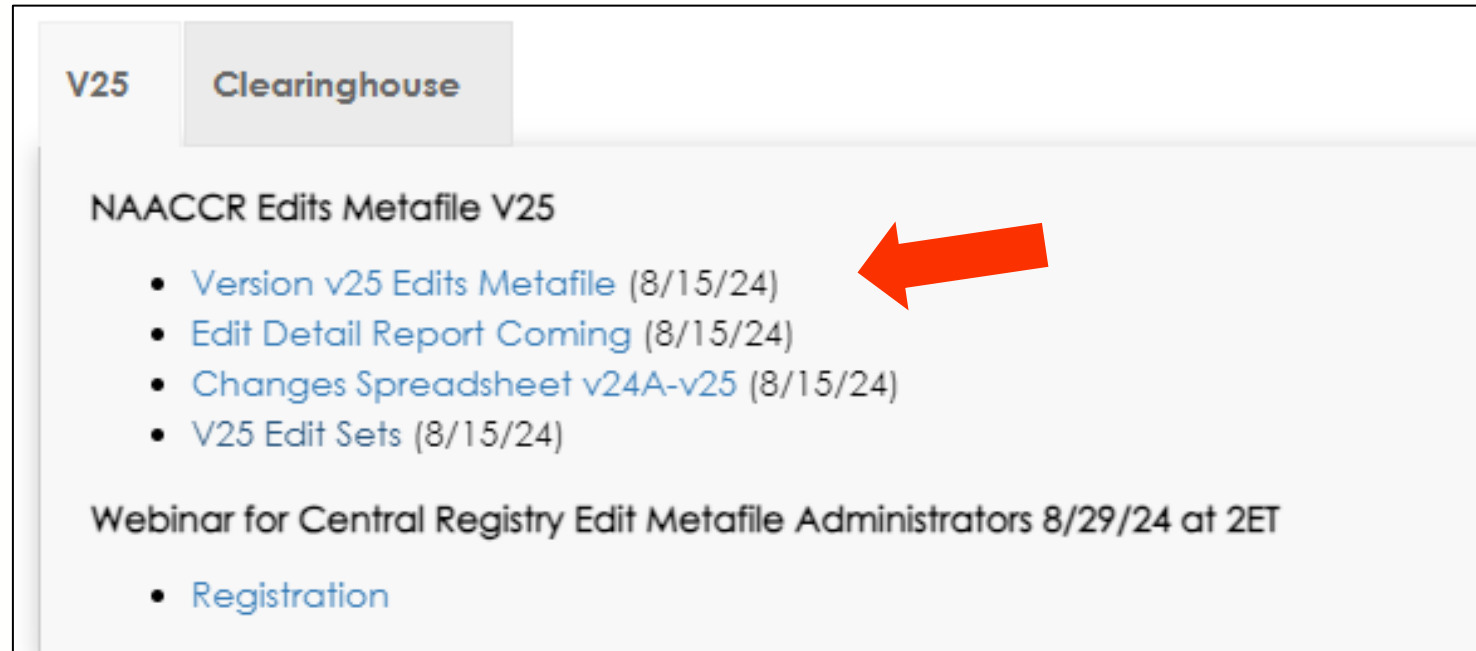
NPCR-EDITS Software

EditWriter

Metafile

Customizations

GenEdits Plus

Generates

Edit Reports

(Data Validation)

Exchange Plus

Create User Defined Dictionary. This should be completed before starting your custom metafile. You will need the assigned field numbers

https://www.cdc.gov/cancer/npcr/tools/edits/edits50.htm

New Metafile Release

New Metafile Release (major update)

Customizations
- Import previous customizations
- Add new fields and new edits

User defined dictionary is required for custom fields that are edited (NPCR's Exchange Plus)

No Customizations

Download the standard V25 metafile. Choose your edit set and rename the metafile or objects before distributing.

IMPORT CHECKLIST

❑ Upgrade your password before import if you have 3 chars or less.
- ❑ Must be 4-10 chars no other limitations.
  - ❑ Use EW5: Open metafile select agency and change password.
  - ❑ Use EW6: Create new agency (same name) and 4+ char password.

❑Review the NAACCR changes spreadsheet
- ❑Standards for Cancer Registries, Standard Data Edits, Volume IV – NAACCR

❑Carefully review custom edits and edit sets
- ❑Standard object changes (see Elaine's presentation).
  - ❑ All changes will need to be reflected in your custom edits/edit sets.
- ❑Always review the Required Status Table.

❑Create a User Defined Dictionary: NPCR's Exchange Plus
- ❑Match field number in metafile with data dictionary.
- ❑We recommend newly added custom object numbers range from 9500-9999 to be consistent with NPCR RegPlus control tables (9000-9999 allowable)

EditWriter: Import Metafile Definitions

- **Target Metafile**
  - Metafile that will *receive* imported objects (V25)
    - This metafile will receive the custom objects from your V24A.

- **Import Metafile**
  - Metafile *from which* custom objects will be selected for import (V24A)
    - This metafile no longer has the updated standard objects/dependencies.

- **Major Update** = Import Upward Without Dependencies
  - Latest version of dependencies lives in the latest metafile.
    - If customization are built from standard objects= Import Without Dependencies
    - If customizations live outside of all standard objects = Import With Dependencies

Download the V25 metafile

Download the V25 NAACCR metafile to any location on your computer.
Standards for Cancer Registries, Standard Data Edits, Volume IV (naaccr.org)

Download NPCR's EditWriter

Download and installation

EditWriter

Download EditWriter Version 6.0.59.0: EW6_Install.zip ⧉ (compressed file, 9MB), release date January 16, 2024.

The download includes:

- Release notes and programmer documentation.

- A context-sensitive user help file.

- CStage0205.dll (for running Collaborative Stage edits).

- Configuration files for generating reports.

Download or verify you are using the latest version of EditWriter.
NPCR–EDITS | NPCR | CDC
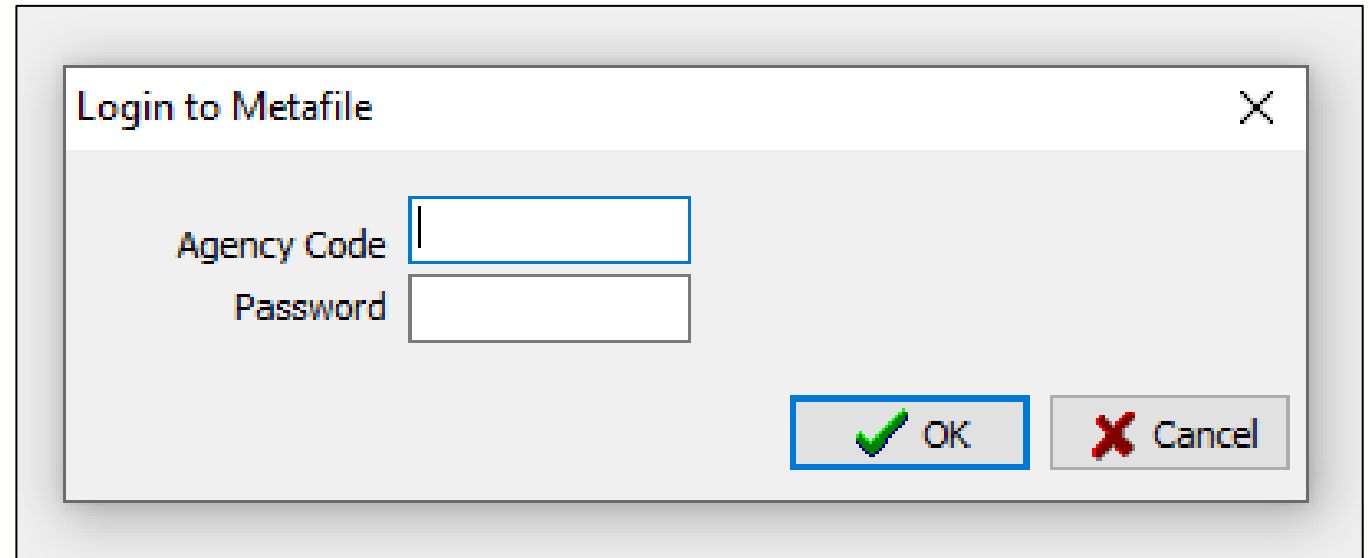
Open the V25 metafile in EditWriter

- Select OPEN (upper left) and browse to the location on your computer where you saved the V25 metafile. Now select OPEN in the file window (lower right).
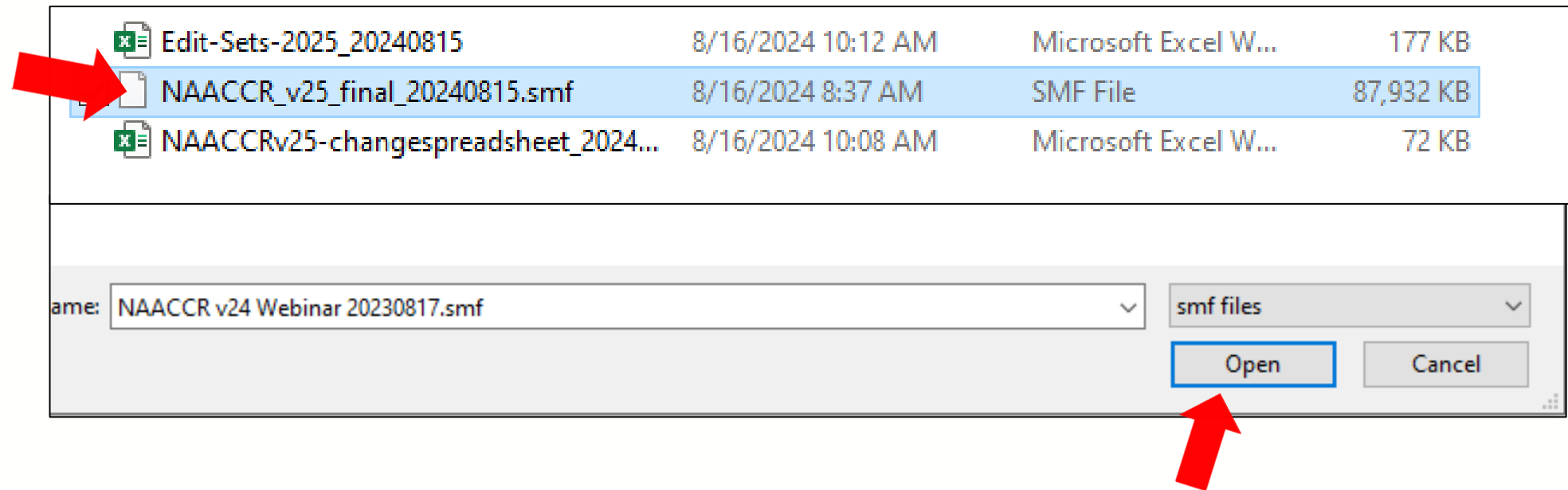
Login Prompt will appear

- Select CANCEL to access the V25 metafile without logging in (we do not own the V25 yet so cannot log in).

- Existing users will import login credentials in a later step.

- New users will need to create a login and password. Instructions are found in the EditWriter help menu. Remember your credentials. NPCR does not have access to your application.

Login to Metafile ✕

Agency Code [   ]

Password [   ]

✔ OK   ✗ Cancel

EW6 requires passwords to be 4 + characters.

Import Metafile: Open your Custom V24A Metafile

MMCCR_v24A_20240418.smf   5/21/2024 12:11 PM   SMF File   96,357 KB

| smf metafiles |
| Open | Cancel |
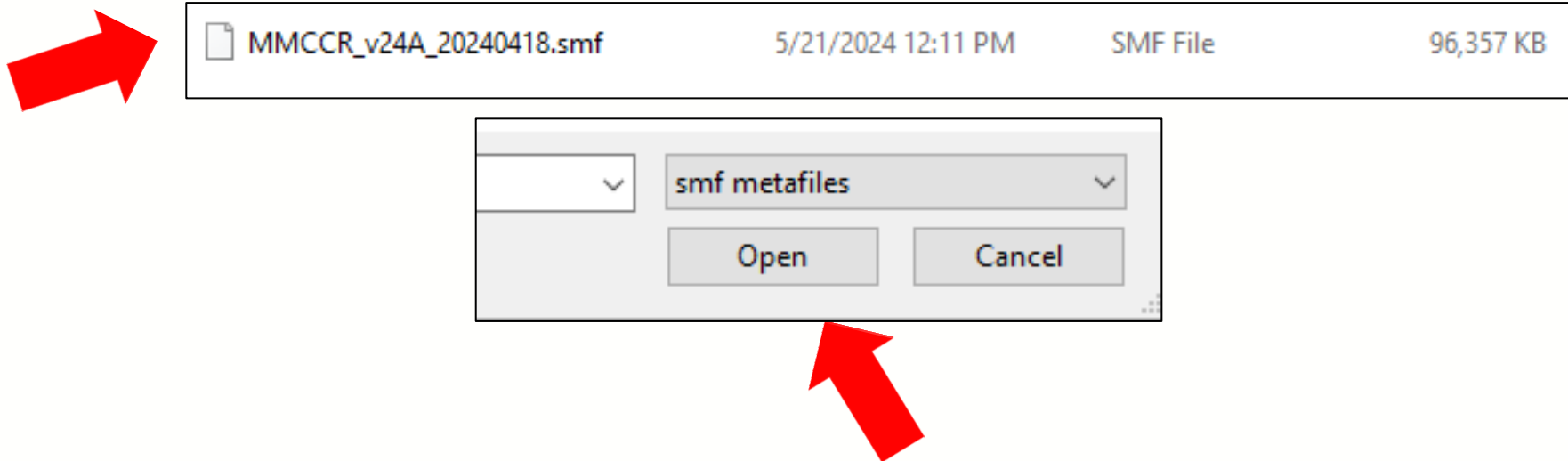
Select IMPORT from the EditWriter tool bar and browse to your customized V24A metafile. Highlight the metafile you need and select OPEN in the file browser.

Import Metafile Form

1. Import Agency

2. Import Custom Field

RELIABLE | TRUSTED | SCIENTIFIC | DCPC

3. Import Custom Messages

4. Import Custom Tables

5. Import Custom Edits

6. Import Edit Set(s)

Import **without dependencies!**

We want the updates to replace the dependencies in your previous edit set.

7. V25 METAFILE VERSION DOCUMENTATION

- Documentation is one of the last metafile tasks before implementation in central registry software or distribution to reporting facilities

- Within the Edit Writer **Tools** menu, there is a feature for **Metafile Version and Comment**

- Facilitates communication among reporting facilities, the central registry, vendors, and edits staff who respond to queries and concerns about edits

Metafile Version and Comment

Content Version

MMCCR v25 metafile, 202400825

Metafile Comment

MMCCR EDITS METAFILE: V25
Your info here. This will point your agencies to you for questions regarding your customizations.

OK   Cancel

8. RECOMPILE EDITS AND SAVE YOUR METAFILE (SMF)
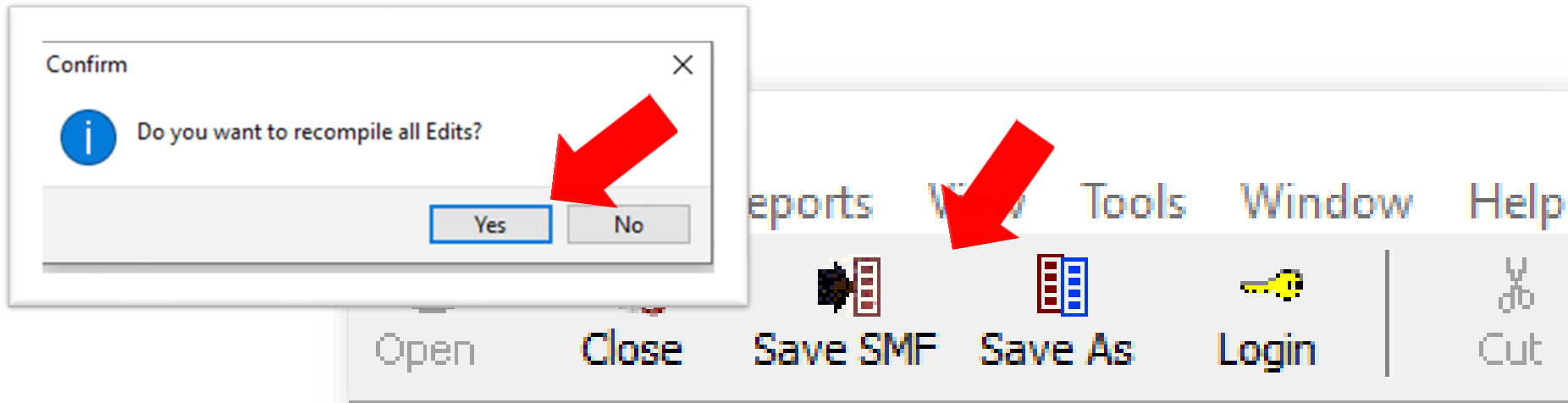
After recompiling, notations and saving with a *unique name*, your metafile is ready for distribution!

Next steps:
- You will use NPCR's GenEDITS Plus to process your datafile edit reports.
- If you haven't already, utilize NPCR's Exchange Plus to create a data dictionary to include any custom items **not** included in the standard metafile.

Resources

❑ **Edits Software Downloads:**
  - https://www.cdc.gov/cancer/npcr/tools/edits/edits50.htm

❑ **Knowledge Base:**
  - https://app.onedesk.com/app-od/o-regplus/knowledge-base-2?customerAccess=

❑ **Metafile and Data Dictionaries:**
  - https://www.naaccr.org/standard-data-edits/

❑ **Review the EditWriter Help documentation**
  - F1 menu
  - Sections for Updating a Metafile to a New Major Version

Thank you!

Go to the official federal source of cancer prevention information:

www.cdc.gov/cancer

Cancer Prevention Works

Division of Cancer Prevention and Control

Reliable. Trusted. Scientific.

The findings and conclusions in this report are those of the authors and do not necessarily represent the official position of the Centers for Disease Control and Prevention.