

**MINUTES**  
**NAACCR Board of Directors Meeting**  
**Wednesday, April 20, 2016**  
**1:00 pm – 2:00 pm Eastern**  
**2:00 pm – 3:00 pm Eastern Board / Chair Meeting**

PLEASE NOTE THAT THE APRIL 2016 MEETING WAS 1 HOUR LONG BECAUSE OF THE BOARD/CHAIR MEETING FOLLOWING THE BOD MEETING (BOD 1-2 / BOD AND CHAIR 2-3)

**Roll Call**

**Chuck**

**Board Members Present:** Chuck Wiggins, Kim Vriends, Winny Roshala, Lori Swain, Deirdre Rogers, Frank Boscoe, Bruce Riddle, Eric Durbin, Chris Johnson, Jill MacKinnon

**Ex-Officio Member:** Betsy Kohler

**Board Member Excused:**

**NAACCR Staff Present:** Charlie Blackburn

**Consent Agenda**

1. Minutes
2. Finances
3. Membership
4. Executive Director's Report

Betsy mentioned that there is a VA registry participating in a study. The VPR work continues. However, since there were so little time between this meeting and March, fewer activities have significant activities to mention.

5. Correspondence

**The motion to approve the consent agenda for April 20, 2016, was passed.**

**Governance**

**6. Board/Chair Meeting Agenda Items**

**Chuck**

Chuck asked if there were additional items to be added to the Board/Chair meeting agenda which will follow immediately after this Board meeting. No agenda items were added.

**7. Call for Nominations NAACCR Awards**

**Betsy**

Betsy said that this will be requested at the Board/Chair call.

**8. Assignments of Board Liaisons for Coming Year Update Jr. New Members**

**Betsy**

Not addressed. Will be addressed at Board / Chair meeting.

**9. Update on Finance Committee Decision Regarding Investments **Bruce****  
The Finance and Personnel Subcommittee has decided to try and retain our relationship with Merrill Lynch but obtain other information on low / no-load investments, more comprehensive reporting measuring performance to benchmarks, lower Merrill Lynch administrative fees, and updated communication.

**10. Program Updates**

**7.1. Canada **Kim****  
CCR registry edits and errors have been reviewed. These updates are due back by May 2, 2016.

**7.2. NPCR **Chris****  
Staffing changes at NPCR: Fran Babcock was promoted to Acting Deputy Director for Cancer Control. Dave Butterworth is moving on to the HERSA Bureau of Primary Healthcare. Release dates from NPCR products will come late this year. Registry Plus will be ready V16 in June.

**7.3. SEER **Eric/Winny****  
Eric said that SEER announced that there will be an open competition for all SEER registry contracts moving forward. In the past, registries with current contracts had priority in the competition. Moving forward, any and all applications will be on level playing field. There is no information on budget, number of interested registries, or other details. All information must go through the SEER informational web site or a specific email for questions to be answered. The Board then discussed some of the opportunities, concerns, and overall impact these changes may have. Everyone was open to this change and trust it will make the SEER program stronger. Betsy and Charlie had a meeting with SEER Contracts Office with SEER Program staff present also. The Contracts staff managed the meeting and informed NAACCR that we are not able to assist in any application on SEER Contract time. Betsy acknowledged this and agreed with their requirement. Finally, the members of the Board recognize that it is important to bridge relationships not only with the registries but also other partners like CDC and their objectives in light of these changes. Winny added that capability statements are due May 2, 2016. The Board discussed the possibility of sending a notice to the membership reiterating the opportunity to all registries. Chuck will try to arrange a meeting with Betsy to discuss this item a little more. SEER Annual reports are due at the end of the month.

## **Professional Development**

### **11. Registry of the Future Conference-NAACCR 2017**

**Chuck**

At the January in-person Board meeting it was discussed to possibly hold an in-person meeting for “Registry of the Future” in Albuquerque at the 2017 NAACCR conference. He has spoken with Randi Rycroft and Nan Stroup on this matter along with Betsy Kohler.

1. Review previous registry of the future discussions and meetings.
2. Discuss current registry of the future activities.
3. Identify 1-3 items that NAACCR will promote for future registry of the future activities.

The timing of this works out well for incoming President, Nan Stroup in 2017 as well as overall registry leader and cancer surveillance stakeholders. Chuck thinks that the streamlined meeting agenda would lend well to the inclusion of this type of meeting. He is thinking that the Monday prior to the NAACCR conference would work well. He then asked for input from the Board. He would like to work with the NAACCR office on setting up a Causeway site to gain feedback and promote materials on this subject.

## **Strategic Alliances**

### **12. Clarifying AJCC Stage Responses**

**Betsy/Winny**

Winny shared communication she had regarding the AJCC Staging updates. In general, there continues to be challenges in communicating concerns, issues, and steps for obtaining answers to questions. Winny’s main concern is how we operationalize this for registries. She would like to take measures to obtain information on how we can operationalize this and engage AJCC on this process. The members discussed the challenges with registry implementation on these changes and obtaining answers for questions on the stage changes. Chuck asked if the NCCCS venue would be a good place or not. Lori said that the agenda is set but there would be an opportunity to add it to future discussions and agendas. A suggestion was made to direct these issues to the S&RD Steering Committee, who may then want to direct these issues to the Registry Operations Advisory Group (ROAG), for assessment and triage. ROAG could serve as the gatekeeper and clearinghouse for these operational issues. The board agreed with this suggested approach.

## **Other**

### **13. New Business**

None

### **14. Adjournment and Next Meeting**

3rd Wednesday at 2:00 PM Atlantic, 1:00 PM Eastern, 12:00 PM Central, 11:00 AM Mountain  
May 18

The meeting adjourned at 2PM Eastern to make way for the Board / Chair Meeting immediately following.

<b>Documents for Review 2015-2016</b>	<b>Primary</b>	<b>Secondary</b>	<b>Month</b>
Communications Plan	Lori	Chuck	August
Standards Volume I	Chris	Deirdre	October
Standards Volume II (Version 16)	Winny	Chris	September
Standards Volume II (Version 17)	Kim	Eric	June
XML Specification	Frank	Bruce	
Discharge Data	Jill	Deirdre	October
CINA Survival Report	Frank	Chuck	October