



August 22, 2013

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Dear:

The NAACCR Data Use and Research and the Data Evaluation and Certification Committees invite you to submit incident cancer cases from your registry for the years, 1995 through 2011, to be used for cancer statistics, surveillance, and research projects and activities.

All data must be submitted using the NAACCR Record Layout, Version 13. If your registry is not able to submit in Version 13, please contact Jim Hofferkamp jhofferkamp@naaccr.org. All variables must conform to NAACCR standard definitions and codes, as described in Volume II Version 13 of the NAACCR Standards for Cancer Registries: Data Standards and Data Dictionary.

The data submission deadline is midnight EST on Monday, December 2, 2013 for the data files and all forms and supporting documentation.

Submission procedures have been revised again this year to coordinate as closely as practical with the NPCR call and to eliminate a need for multiple edit runs when submitting to both NPCR and NAACCR. The NAACCR data set requested for the 2014 call is a subset of the NPCR required file. Fields added to this year's call include NAACCR items 252, 254, 367, 820, 830, and 3769.

A new utility program, *NAACCRprep*, has been developed that consolidates a number of file preparation steps. It is designed to derive Rural Urban Continuum codes and Census Tract Poverty Indicator fields for U.S. registries and calculate a length of survival variable for all registries.

The following standard procedures will apply to the 2014 Call for Data:

1. All materials and instructions for the NAACCR Call for Data 2014 are posted on the NAACCR Website and are now available for download. To access these files, go to the Call for Data 2014 page, located at this address:
<http://www.naaccr.org/DataandPublications/CallforData.aspx>

We will begin accepting the online Call for Data Forms in October. The registry Main Contact may use their MyNAACCR username and password to complete and submit the online forms.

2. Participation in the NAACCR Call for Data is voluntary. However, if you do choose to participate, for each use of the data you want to participate in (and some uses are grouped into categories), you must submit the data as requested for each of the uses. (e.g., Registry Certification or the primary uses of CINA, including the monograph, Annual Report to the Nation, CINA+ Online, etc). There are many uses of your NAACCR submission; these are outlined in the Instructions for Data Submission and described in detail in Attachment A of the Call for Data Assurance Agreement.
3. A request for consent to use data for CINA and five secondary uses:
 - a. For US Registries to provide to the ACS and NCI to project state-specific incidence estimates for the publication, Cancer Facts and Figures.
 - b. For the release of tabular aggregate data of selected variables concerning medullary thyroid cancer to United BioSource Corporation to monitor any increase in these cancers as part of a post-marketing surveillance strategy.
 - c. For registries to permit the inclusion of the CINA+ data set into CINA Plus in SEER*State for access by NAACCR members registries in order to enable members to produce tables in the same format as their own local statistical reports, and to do some comparative analysis using SEER*Stat statistical tools.
 - d. For use by NCI to estimate delay adjustment for use in trend statistics.
 - e. For registries to permit the release of the CINA data set to NCI and ACS for use in developing national cancer information in response to specific inquiries.

The NAACCR Data Assurances Agreement explains the uses, protection, consent process, policies and safeguards NAACCR promises to follow to protect the data and regulate their use. Please read the agreement carefully, and contact Jim Hofferkamp, CTR at the NAACCR central office if you have questions (phone: 217/698-0800 x 5 or e-mail: jhofferkamp@naaccr.org).

The response to last year's call for data was the best ever. I would like to thank you for this great response and express my appreciation, in advance, for your continued participation in this effort to develop a high quality database on cancer incidence in North America.

NAACCR will host a free live webinar detailing the 2014 NAACCR Call for Data on September 4, 2013 at 3:30pm ET. For those not able to attend the live webinar, a recording will be posted on the NAACCR web site. Additional details will be sent via NAACCR list serve and posted to the NAACCR website as they become available.

Sincerely,

A handwritten signature in cursive script that reads "Betsy Kohler".

Betsy Kohler
Executive Director